## The Japanese-style Wedding Admissions Group Facebook (Weibo) operating procedure

### **1.Account Name**

<%Facebook>
Japanese-style Wedding Admissions Group
<%Weibo>

### 2.URL

<To be created after the account is made>

### 3. Administrator

The Japanese-style Wedding Admissions Group

# 4. The contents and objective of posts

To informally post information about the Japanese-style Wedding Admissions Group and broaden public relations through regular updates.

## 5. Correspondence hours

As a general rule, from 9am to 5pm weekdays.

## 6. Responsibilities

- (1) Posting information is our main purpose. As a general rule, not all comments will be replied to.
- (2) The "Like" button is not an endorsement or show of support of relevant pages.
- (3) For questions or comments regarding the Japanese-style Wedding Admissions Group please use the information on the website.
- (4) This procedure will be amended as necessary.
- (5) There may be cases where the closure or suspension of this account is necessary at the discretion of the administrator.

#### 7. Caution

Posts that are in conflict with the set prohibitions below will be deleted without prior notice. Additionally, offenders will be banned from posting in the future.

- (1) Contents that are in violation or liable to be in violation of laws and acts of government.
- (2) The slander of specific persons, organisations etcetera.
- (3) Contents with political or religious agenda.
- (4) Violations of copyright, trademark, personal likeness material and third-party intellectual property rights.
- (5) Advertisements, publicity antics, subscription services, business activities and other contents with a commercial objective (excluding contents related to the activities that the Japanese-style Wedding Admissions group implement).
- (6) Discrimination or fostering of discrimination of race, ideologies, beliefs etcetera.
- (7) Contradictions to customs of public order or virtue.
- (8) Falsehoods and contents that differ from truth as well as rumours or rumour mongering.

- (9) Invasions of privacy such as disclosure, leaking or specifying personal information without consent.
- (10) Harmful programs
- (11) Inappropriate contents including obscene language.
- (12) And other, any information deemed inappropriate by The Japanese-style Wedding Admissions group as well as the contents of the web links to home pages or other.

### 8. Disclaimer

- (1) The Japanese-style Wedding Admissions Group does not accept responsibility for any conduct on this Facebook (Weibo) page.
- (2) The Japanese-style Wedding Admissions Group does not accept responsibility for any damage or loss incurred by users or third-parties under any circumstances.
- (3) The Japanese-style Wedding Admissions group does not accept responsibility for any damage or loss, whatsoever, as a result of any matters arising between users or third-parties.

# 9. Copyright

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